

**MINUTES OF THE 2ND MEETING OF THE SIXTH NATIONAL
STAKEHOLDERS WORKING GROUP (NSWG) HELD ON THURSDAY, 18TH
JULY 2024.**

A meeting of the National Stakeholders Working Group (NSWG) was held on 18th July, 2024 at Meeting Room 1, Marriott Hotels, Ikeja, Lagos State.

Attendance

S/N	Name	Designation
1.	Amb. Matthew Sunday Adoli	MFR North-Central geopolitical zone
2.	Chief Israel Ikechukwu Ikwuegbu	South-East geopolitical zone
3.	Dr. Stephen Leo Akpan	South-South geopolitical zone
4.	Mr. Olasupo Abdel-Jeleel Taiwo	South-West geopolitical zone
5.	Barr. Musa Abdullahi Lawan	North-West geopolitical zone
6.	Prof. Abubakar Mu'azu	North-East geopolitical zone
7.	Mr. Bakori Ibrahim Sadisu	Representative of NNPC
8.	Mr. Oghenegwueke Ajaifia	Representative (OPTS)
9.	Mr Dele Ayanleke	Representative of Miners Assoc. Nig.
10.	Dr. Erisa Danladi Sarki	Representative of the Civil Society
11.	Engr. Nkechi Isigwe	Representative of Women/Geo-scientists
12.	Comrade Williams Apkoreha	Representative of NUPENG
13.	Dr. Orji Ogbonnaya Orji	Executive Secretary/CEO

Apologies

14.	Sen. George Akume CON	Chairman
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Absent

1.	Dr. Zacch Adedeji	Representative of FIRS
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NEITI Staff in Attendance

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| 1. Mrs. Jane Onwumere | Coordinating Director ES Office |
| 2. Mrs. Sadiya Gashinbaki | Team Leader, Legal Unit |
| 3. Mr. Kingsley Chimaobi Ochasi | Officer II, Legal Unit |
| 4. Mr. Oche Yakubu Ogwuche | Officer II, Legal Unit |
| 5. Mr. Olasunkanmi Kayode Iwala | Officer II, ICT Unit |

REFERENCE: NSWG/02/2024	
1	1.0 OPENING: The Meeting commenced at 10:26 am with an opening prayer by Dr. Erisa Danladi Sarki, Representative of the Civil Society.
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3	2.0 CHAIRMAN'S OPENING REMARKS
4	Amb. Matthew Sunday Adoli MFR, having being nominated, chaired the meeting. He welcomed the Board members to the meeting.
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6	2.2 REVIEW AND ADOPTION OF THE AGENDA
7	Amb. Adoli stated that the meeting would consider an eight-item agenda, review updates and issues, and consider ten memos for approval/ratification. He invited Board members to review the agenda and provide any necessary inputs before the commencement of deliberations.
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9	The representative of the North-west geopolitical zone observed that the adoption of the agenda was not included as an agenda item and recommended its inclusion.
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11	<i>After deliberation, the Board agreed that while formats and styles of reporting meetings may differ, the adoption of the agenda should be included as an agenda item moving forward.</i>
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13	Mr. Olasupo Abdel-Jeleel Taiwo representing the South-west geopolitical zone moved a motion for the adoption of the agenda, subject to observations, comments, and corrections and Dr. Leo Akpan, the South-South representative, seconded the motion.
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21	3.0 MINUTES OF LAST MEETING
22	The minutes of the inaugural meeting held on 21 st May 2024 was reviewed.
23	Comments, observations, and corrections by members were highlighted, and
24	the minutes adopted subject to the observations and corrections. The Board
25	further agreed that the adoption of the minutes should be reflected in the
26	agenda moving forward.
27	Dr. Erisa Danladi Sarki, Representative of Civil Society, moved a motion for
28	the adoption of the minutes, and Mr. Dele Ayanleke, representative of the
29	Miners Association in Nigeria, seconded the motion, subject to corrections.
30	3.1 MATTERS ARISING
31	Matters arising from the minutes were also reviewed as follow;
32	3.1.1 NSWG Board Activities, 2024
33	The Executive Secretary informed the Board that the calendar featuring the
34	NSWG activities for 2024 has been finalized and shared with NSWG
35	members. Copies were included in the board documents for the meeting. The
36	NSWG Board Retreat meeting and capacity-building sessions, as indicated
37	on the calendar, are ongoing processes.
38	3.1.2 Profiles of NSWG Members
39	The Executive Secretary notified the Board that profiles of Board members
40	are expected by the Board Secretariat for documentation purposes and
41	uploading on the website. The Board agreed that members who have not yet
42	forwarded their profiles should send them to the Executive Secretary.
43	3.1.3 Reconstitution of NSWG Committees
44	The Executive Secretary reported that the Board Committees have been
45	constituted and shared on the WhatsApp platform for the NSWG notification
46	and comments. Members were urged to review the terms of reference of their
47	committees for effective participation during meetings.
48	Mr. Bakori Ibrahim Sadisu, NNPC Representative, observed that the
49	reconstitution of committees did not consider the Nigerian Code of Corporate
50	Governance (NCCG), which seeks to institutionalize corporate governance
51	in private and publicly listed companies. He noted that the Chairman of the

52	Board should not be a member of any committee, specifically that the Board
53	Chair or Chief Executive Officer cannot be member of any committee that
54	discusses revenue matters, and that the company secretary should be a
55	member of all committees. He requested that the committee representation
56	take cognizance of the codes in that regard.
57	Responding to the observation, the Executive Secretary explained that the
58	EITI ensures the inclusivity of stakeholders on the Board when considering
59	the Board and committee structure, hence the reason for making it a multi-
60	stakeholder group. Secondly, the nomenclature is different from a regular
61	Boards in a company setup, and the secretaries are directors with specific
62	professional competencies to address technical issues within those
63	committees. Lastly, the Board Chairman chairs the strategy committee
64	because it is central to validation, and it is the role of the MSG to oversee the
65	validation process in Nigeria.
66	The North-West Representative, suggested that the Board Secretariat review
67	the Nigerian Code of Corporate Governances 2018 and revert to the NSWG
68	on its applicability to NEITI.
69	The South-East Representative, concurred with Barr. Lawan and requested
70	that the NCCG 2018 be reviewed vis-à-vis expectations and compliance with
71	relevant rules and regulations both locally and internationally.
72	The North-East Representative cautioned the Board on the need to understand
73	the challenge of having an independent law, which is the NEITI Act, and the
74	conflict with other laws. He observed that the codes were recommended and
75	not mandatory, suggesting that the NEITI Act, 2007, and the NCCG should
76	be reviewed alongside to ascertain the applicability of the codes vis-à-vis the
77	provisions of the Act.
78	The Executive Secretary clarified that the codes are applicable to registered
79	companies under the Companies and Allied Matters Act, hence their
80	inapplicability to NEITI in this instance. However, <i>after deliberation on the</i>
81	<i>matter, the Board resolved that the NSWG Secretariat should review the</i>
82	<i>NCCG 2018 and the NEITI Act to ascertain their applicability to NEITI as</i>

83	<i>a government agency and their alignment in compliance with the EITI. The</i>
84	<i>Secretariat will revert to the NSWG at the next meeting.</i>
85	3.1.2 Creation of NSWG WhatsApp Group and Email
86	The WhatsApp group has been created and is in use, while the group email
87	for members of the NSWG is pending.
88	3.1.3 Logistics for Meetings
89	Some NSWG Board members expressed dissatisfaction with the flight
90	ticketing and scheduling arrangements for the retreat, requesting to be
91	allowed to schedule their flights and make plans individually.
92	The Executive Secretary acknowledged the complaints and explained that
93	EU/IDEA RoLAC project provided support for aspects of the retreat,
94	including air tickets. Due to differences in organizational policies, a few
95	organizational challenges were encountered. He committed to ensuring that
96	for future meetings where NEITI is receiving support, the Board will be duly
97	consulted in advance for better planning.
98	4.0 EXECUTIVE SECRETARY'S STATUS UPDATES
99	The Executive Secretary provided highlights of activities carried out by
100	NEITI upon his assumption of office from 2021 till date. He gave a
101	comprehensive review of activities undertaken within the period. The updates
102	included information about the new office accommodation, EITI validation
103	2023, Industry Audits and status, key issues, achievements, and challenges
104	as follows:
105	4.1 NEITI Accommodation: He reported on the challenging period NEITI
106	faced and the journey to secure a permanent office building, now known as
108	NEITI House. This achievement ended a 17-year rental turmoil for NEITI,
108	making Nigeria the first among the 57 EITI implementing countries to own a
109	permanent office.
110	4.2 Stakeholders Engagements: Engagements were previously very frosty.
111	However, NEITI has successfully bridged this gap, fostering more
112	collaborative interactions. When key NSWG representatives cannot attend

113	statutory meetings, alternates are provided to ensure adequate representation,
114	aligning with MSG expectations under the EITI standard.
115	4.3 NEITI Act Review: He summarized the NEITI Act 2007's enactment
116	and status, justifying need for its urgent review due to the EITI's evolution,
117	shifts in national and international priorities, new civil society protocols,
118	legislative engagements, and the Petroleum Industry Act 2021. An in-house
119	review and gap analysis has been completed, but the NSWG must deliberate
120	and direct on next steps.
121	4.4 IMTT Reconstitution: He notified the Board that the NEITI Inter-
122	Ministerial Task Team (IMTT) was reconstituted on the 29th of May 2024
123	after 7 years of inaction. The IMTT is now strengthened with high-ranking
124	officers of not less than the rank of a director as members. This is to ensure
125	the team can make effective decisions and provide required feedback from
126	their agencies.
127	4.5 NEITI House Dialogue: The NEITI House Dialogue is a quarterly
128	briefing that hosts notable policy makers in Nigeria's extractive industries
129	and related sectors, who will address issues that are topical to the industry.
130	The maiden edition featured the Commissioner Chief Executive (CCE) of
131	Nigerian Upstream Regulatory Commission (NUPRC), Engr. Gbenga
132	Komolafe as Special Guest at the NEITI House.
133	4.6 Inter-Agency Collaboration & Cooperation on Compliance and
134	Remediation: The NEITI industry reports were first tabled at Plenary in
135	2022, debated, and then committed to an Ad-Hoc Committee of the House of
136	Representatives for further legislative action. NEITI also provided technical
137	support to various NASS Committees, supplying information and data on
138	issues such as oil theft and subsidy payments.
139	4.7 CSO Steering Committee: The Civil Society Steering Committee was
140	reconstituted and inaugurated on 29 th November 2021. The Civil Society
141	Organisations elected their representative to the NEITI Board in May 2024
142	and reconciled differences. NEITI also created a core media group to
143	understand and report on the extractive sector.

144	4.8 EITI Validation: Nigeria underwent its 3rd EITI Validation, scoring 72
145	out of 100. An EITI delegation visited Nigeria to present the outcomes and
146	support the development of a corrective action plan. NEITI has developed
147	and begun implementing this plan, including reconstituting the Board,
148	electing a CSO representative, appointing a high-ranking official as
149	Chairman of the NSWG-SGF, and publishing policy briefs and quarterly
150	reviews. The relationship with global EITI has been rejuvenated, trust rebuilt,
151	and information flow improved.
152	4.9 Financial Reports: The financial reports of the period January to July
153	2024 were presented highlighting budget receipts, payments, and placing
154	total budget performance for the period at 28.23%. The report also
155	highlighted Donor funding and support including details of grant by Ford
156	Foundation.
157	4.10 Expansion to Geopolitical Zones: The current structure of the
158	organization and the need to expand to geopolitical Zones to decentralize the
159	EITI Implementation in Nigeria. He stated that a proposal will be brought
160	before the NSWG for consideration and approval of the man-power gap and
161	plan to cover the existing gaps.
162	4.11 Impact of NEITI in Nigeria
163	➤ Revenue Mobilization for Government through Public Disclosure (\$7.2
164	billion).
165	➤ Citizens' Awareness and Demand for Reforms
166	➤ Availability of Accurate Data
167	➤ NEITI Data in National Planning and Reforms
168	➤ Improved Documentation and Records
169	➤ Roadmap for the Solid Minerals Sector
170	4.12 Immediate Priorities:
171	➤ Conclusion and release of the NEITI 2022-2023 Industry reports, to be
172	launched on 24 th September 2024 tentatively
173	➤ Completion of NEITI data centre project currently at over 85%
174	completion

175	➤ Broaden Stakeholder engagements and sub-national outreaches in the 6
176	Geo-Political Zones
177	➤ Implementation of EITI global emerging issues (Contract Transparency,
178	Beneficial Ownership disclosure, Open data, Mainstreaming, Gender and
179	Environment and Energy Transition)
180	➤ Review of NEITI Act to align with the PIA 2021, EITI 2023 Standard &
181	NEITI/EITI work structure
182	➤ Implementation of Validation Corrective Actions
183	➤ NEITI House Dialogue
184	➤ Regular Publication of Policy Briefs and other special reports
185	➤ Sustainable Manpower development, capacity building and sustainable
186	welfare for staff
187	➤ Linking NEITI reports to revenue growth and impact
188	4.13 COMMENTS TO THE EXECUTIVE SECRETARY'S STATUS
189	UPDATES
190	The Representative of the North-west geopolitical zone commended the
191	Executive Secretary for his work, considering him an asset to the nation. He
192	proposed that the Executive Secretary's tenure be reviewed for a renewable
193	five-year term and advised documenting these achievements in a memoir or
194	book.
195	The Representative of the civil society commended the Executive Secretary's
196	efforts, supporting the idea of reviewing the tenure of the Executive Secretary
197	considering the significant work ahead. She inquired about the NEITI's plans
197	around the Energy Transition project and how the CSO constituency can key
198	in. She commended the NEITI House Dialogue initiative, recommending
199	podcasts and live streaming for broader participation. Additionally, she
201	called for expanded stakeholder engagements and greater inclusivity at
202	subnational levels. She expressed concerns about the non-release of the
203	capital budget and activities that might be affected and lastly, she urged the
204	Executive Secretary to update the Board on the implementation of the

205	corrective action plan, especially regarding CSOs and for the Board to work
206	towards ensuring those gaps are closed before the next meeting.
207	The Representative of the South-west Zone urged the 6 th NSWG to enhance
208	the effectiveness of the Zonal Offices by raising awareness among grassroots
209	citizens about NEITI. He also recommended considering Barr. Frank Tietie's
210	presentation at the retreat on amending the NEITI Act to address key issues
211	and expand geo-political zone participation in the EITI process.
212	The Representative of NUPENG appreciated the Executive Secretary, stating
213	that NEITI could not have a better leader. He sought clarification on Board
214	allowances, emphasizing that the NEITI Act amendment should address
215	allowances commensurate with EITI expectations.
216	The Chair of the meeting concluded by stressing the importance of NEITI's
217	involvement in the entire energy transition project. He emphasized the need
218	to expand the Board's scope under the NEITI Act for more effective
219	functioning and proposed reviewing the in-house NEITI Act review report,
220	preparing a draft amendment document, and forwarding it to the National
221	Assembly. He noted the presentation of the Validation scorecard, urging
222	Board members to stay informed on all highlighted issues.
223	4.14 RESPONSES BY THE EXECUTIVE SECRETARY TO
224	COMMENTS ON HIS REPORT
225	4.14.1 Energy Transition
226	The Executive Secretary explained that the Ford Foundation is funding a
227	study titled "The Impact of Energy Transition on Nigeria's Economy." This
228	study aims to advise the government on mitigating risks during the energy
229	transition. Funds have been released and are held in the NEITI CBN Account.
230	A consultant has been hired, and a team has been established to manage the
231	project and produce a report for government implementation. The report aims
232	to provide value-added insights and assess the impact of the energy transition
233	on Nigeria.

234	4.14.2 Expansion of Stakeholder Engagement
235	The Executive Secretary also explained that plans are underway to fully
236	resource zonal offices for effective EITI implementation at the grassroots
237	level. Discussions will continue to finalize the operationalization of these
238	offices.
239	4.14.3 NEITI Annual Budget
240	He explained that budgets are prepared upon the release of the call circular
241	by the Budget Office, which includes guidelines and a budget envelope
242	requesting MDAs to submit draft budgets within a specified time limit. After
243	preparation, the budget will be presented to the NSWG Board for review and
244	approval in line with established circulars and the NEITI Act.
245	4.14.4 NEITI Act Review
246	The in-house report has highlighted the issue of tenure for the office of the
247	Executive Secretary amongst other things, noting that it is one of the few
248	agencies with a single-term tenure.
249	4.14.5 Reconstitution of the IMTT
250	The NEITI remediation plan has been finalized by the Secretariat and will be
251	presented to the Board for comments and continued implementation.
252	5.0 Constituency Reporting
253	The Secretariat informed members that the agenda item was intended to enable
254	constituency representatives report on extractive sector issues and activities within
255	their respective constituencies.
256	5.1 Civil Society Organisations (CSOs)
257	The Civil Society Representative reported that the CSO constituency is focused on
258	effective EITI implementation, particularly on energy transition, beneficial
259	ownership, and the Civil Society Steering Committee (CSSC) elections. She noted
260	ongoing collaboration with the Secretariat and zonal representatives on capacity
261	building and stakeholder engagements, including activities on contract
262	transparency. She undertook to provide a more comprehensive report at the next
263	meeting.

264	5.2 Companies Constituency
265	5.2.1 NNPC – 2022/2023 Audits
266	The NNPC Representative reported ongoing collaboration with NEITI on data
267	collection for the 2022 and 2023 Oil and Gas Industry Audits. He noted challenges
268	in obtaining legacy project information due to the restructuring of NNPC
269	business units and proposed that NEITI utilise publicly available information on
270	the NNPC website. He also raised concerns regarding contract disclosures.
271	In response, the Secretariat requested an official communication authorising NEITI
272	to use publicly available information and clarified that NEITI and NNPC are
273	expected to develop a framework for contract disclosure in line with EITI
274	requirements.
275	5.2.2 Miners Association of Nigeria
276	Representative of the Miners Association of Nigeria observed that the mining
277	sector's contribution to the economy does not reflect the scale of activities within
278	the sector. He attributed this to operational opacity, sub-national interference, and
279	weak implementation of sector policies. He assured members of continued
280	engagement to support evidence-based recommendations for improved sector
281	governance.
282	5.3 Gender and Women in Extractives
283	The representative of Gender reported that as a new constituency on the Board,
284	efforts are underway to collaborate with stakeholders on gender issues to improve
285	EITI reporting on women in the extractive sector.
286	5.4 South-East Zone
287	The Representative of the South-East geopolitical zone recommended the
288	development of a reporting template to ensure consistency and alignment with EITI
289	expectations and undertook to provide a constituency report at the next meeting.
290	5.5 South-South Zone
291	The Representative of the South-south geopolitical zone reported ongoing
292	engagements with the CSO and other zonal representatives on sub-national

293	collaborations and suggested the provision of operational vehicles to support zonal
294	activities.
295	5.6 South-West Zone
296	The Representative of the South-west geopolitical zone reported engagements with
297	the Lagos State Government on awareness initiatives in producing states and sought
298	clarification on the extent of state-level engagement under the EITI process. He also
299	highlighted plans to engage mining host communities on environmental and social
300	concerns.
301	5.7 Labour / Oil and Gas Extraction
302	The Representative of NUPENG reported that organised labour is well positioned to
303	support issues relating to gender parity, labour contracts, and the implementation of
304	the Local Content Development Act, all of which are relevant to the EITI Standard.
305	5.8 North-West Zone
306	The Representative of the North-west geopolitical zone informed the Board that he
307	would consult with his constituency and provide a report at the next meeting.
308	Conclusion to Constituency Reports
309	In concluding discussions, the Chair thanked members for their updates and
310	reaffirmed commitment to supporting constituency engagements. Members were
311	reminded to engage their constituencies in accordance with the EITI Code of Ethics
312	and to avoid situations that could give rise to conflicts of interest.
313	The NSWG further resolved that the The Board Secretariat shall develop and
314	circulate a standard template for constituency engagements and reporting to ensure
315	consistency and alignment with EITI requirements.
316	6.0 CONSIDERATION AND APPROVAL OF BOARD MEMOS
317	6.1 2022/2023 NEITI INDUSTRY AUDITS
318	The Executive Secretary presented a memo to the NSWG seeking consideration and
319	approval of specific documents for the conduct of NEITI 2022-2023 Oil & Gas and
320	Solid Minerals Industry Audits (attached and form part of this minutes) in alignment
321	with the requirements of the EITI Standard as follows:
322	• Terms of Reference (ToR) for the Independent Administrators
323	• Materiality Analysis document for the audit

324	• Data Quality Assessment Framework
325	• Updated suite of Data Collection Templates for 2022-2023
326	• Scoping Study Report 2022-2023
327	• Draft Project Reporting Framework
328	• Inception Report (reveals mapping of the sector for before data collection)
329	He urged the Board to consider all documents very carefully, deliberate on each
330	document, and give the necessary approvals to facilitate the audit process as
331	contained in the EITI protocol.
332	6.1.1 COMMENTS AND RATIFICATION OF DOCUMENTS THE 2022/2023
333	INDUSTRY AUDIT
334	Each document was deliberated on, the Board noted comments and ratified the
335	above-listed documents for the conduct of the 2022-2023 Industry audit cycles of
336	the Oil and Gas and Solid Minerals sectors in Nigeria, subject to observations and
337	corrections. Engr Isigwe, Representative Gender/Geosciences Representative
338	moved a motion for the ratification and Amb Adoli, North Central Zonal
339	Representative seconded the motion.
340	BE IT RESOLVED that the NEITI 2022-2023 Oil & Gas and Solid Minerals
341	Industry Audits is hereby approved.
342	6.2 2024 REVISED NIGERIA EITI ANNUAL WORK PLAN
343	The Executive Secretary presented a memo to the NSWG seeking consideration and
344	ratification of the 2024 revised Nigeria EITI Annual Work Plan in line with
345	Requirement 1.5(a) of the 2023 Extractive Industries Transparency Initiative (EITI)
346	Standard. He stated that the work plan is designed to address the most relevant
347	themes for natural resource governance in line with national priorities. The EITI
348	implementation will include national priority objectives related to extractive sector
349	governance, measurable activities with timelines, prioritized EITI Requirements
350	with corresponding actions, and a fully costed budget with funding sources.
351	6.2.1 COMMENTS AND APPROVAL OF THE 2024 NIGERIA EITI
352	ANNUAL WORK PLAN
353	The representatives of Miners Association of Nigeria and Gender/Women in Mining
354	advised that since a new NSWG is now on board, the NSWG should be updated on

355	the development of the 2025 work plan as it is a key function of the NSWG to
356	approve a country work plan.
357	After deliberations, the NSWG Board approved/ratified the 2024 Nigeria EITI
358	Annual Work Plan, subject to observations and corrections. The Civil Society
359	Representative moved a motion for the approval of the 2024 Nigeria EITI Annual
360	Work Plan, and the North-West zonal Representative, supported the motion.
361	BE IT RESOLVED that the 2024 Nigeria EITI Annual Work Plan is hereby
362	approved.
363	6.3 2023 EITI ANNUAL PROGRESS REPORT (APR)
364	The Executive Secretary presented a memo to the NSWG meeting seeking
365	consideration and approval of the 2023 EITI Annual Progress Report (APR). He
366	stated that Requirement 1.5(c) of the 2023 EITI Standard mandates that the Multi-
367	Stakeholder Group (MSG) conduct an annual progress review of the work plan,
368	outcomes, and impacts of EITI implementation, documenting it in an Annual
369	Progress Report (APR) or other agreed formats. This review must cover progress
370	and challenges in achieving objectives, an overview of activities and outcomes,
371	stakeholder feedback mechanisms, gender and inclusiveness considerations, and a
372	report on actual expenses compared to the budget. Additionally, Requirement 1.5(c)
373	requires that all planning, monitoring, and review activities should be shared by
374	consultations with national stakeholders and be publicly documented.
375	In response to this requirement, the NEITI Secretariat held a stakeholder
376	consultation meeting on June 20, 2023, in Abuja to review the draft 2023 APR, with
377	participation from companies, civil society organizations, and government agencies.
378	The inputs from this meeting were incorporated by the NEITI Secretariat into the
379	final report presented to the NSWG for consideration.
380	6.3.1 COMMENTS AND APPROVAL OF THE ANNUAL PROGRESS
381	REPORT
382	Following the briefing of the memo to the NSWG, the Board noted actions taken,
383	including consultations in line with the EITI Standard and resolved to ratify the 2023
384	Annual Progress Report. Mr Olasupo of the South-west geopolitical zone moved a

385	motion for the approval of the 2023 APR and Mr. Bakori Sadisu, representative of
386	the NNPCCL seconded the motion.
387	BE IT RESOLVED that the 2023 EITI Annual Progress Report is hereby approved.
388	6.4 REVISED AIRFARE AND TAXI RATES
389	The Executive Secretary presented a memo to the NSWG seeking the ratification of
390	revised Airfare and Taxi rates. He stated that at its March 25, 2024, meeting, the
391	Senior Management Team (SMT) reviewed a memo from the Human Resources and
392	Admin Department addressing the significant increase in airfare and taxi rates due
393	to rising aviation fuel costs and exchange rate volatility. A comparative analysis with
394	similar agencies and current ticket prices led to the decision to adjust NEITI's rates.
395	Based on the analysis report; the SMT approved an upward review of airfare costs
396	to N350,000 and N500,000 for economy and business class return tickets
397	respectively, and airport taxi rates at N20,000 one-way. The Executive Secretary
398	prayed the Board to ratify the decision of the Senior Management Team.
399	6.4.1 COMMENTS AND APPROVAL OF REVISED AIRFARE AND TAXI
400	RATES
401	After deliberations, the NSWG Board approved an upward review of airfare
402	costs to N350,000 and N500,000 for economy and business class return tickets and
403	airport taxi rates to N20,000 one-way subject to changes as the need arise from time
404	to time. Mr. Dele Ayanleke, Representative of Miners Association moved a
405	motion to ratify approval of revised airfare and taxi fares and Engr. Nkechi
406	seconded.
407	BE IT RESOLVED that Revised Airfare and Taxi Rates is hereby approved.
408	6.5 ACTING APPOINTMENT
409	The Executive Secretary presented a memo to the NSWG meeting seeking
410	consideration and approval of the acting appointment of Mrs Obiageli Onuorah.
411	Section 7 of the revised Public Service Rules 2021 states that acting appointments
412	fill temporary posts when no corresponding substantive rank officer is available.
413	Acting appointments typically last up to one year and can be extended by another
414	year in exceptional cases.

415	He stated that the position of the Director of Communication and Stakeholder
416	Management became vacant February 19, 2021, due to Dr. Orji Ogbonnaya Orji's
417	appointment as NEITI's Executive Secretary. Mrs. Obiageli Onuorah, the most
418	senior officer in the Communications Department, was appointed to oversee the
419	Department as Acting Head. Mrs. Onuorah, initially an Assistant Director, was
420	promoted to Deputy Director in 2021 after a successful promotion exercise and has
421	continued to lead the Department with dedication, effectively managing stakeholder
422	relationships and enhancing NEITI's media presence. He prayed the Board to
423	Consider and approve Mrs. Obiageli Onuorah, the Deputy Director,
424	Communications & Stakeholder, for placement on Ag. appointment as Director
425	Communications in line with the provisions of the Public Service Rules/NEITI HR
426	Manual.
427	6.5.1 COMMENTS AND APPROVAL OF ACTING APPOINTMENT
428	After deliberations, the NSWG Board approved the acting appointment subject to
429	the Secretariat determining the commencement date in line with the PSR. Prof
430	Abubakar Mu'azu, the North-East zonal representative moved a motion for approval
431	of the Ag. appointment and Dr. Steven Leo Akpan, South-South zonal
432	representative, supported the motion.
433	BE IT RESOLVED that the Acting Appointment is hereby approved.
434	6.6 RECONSTITUTION OF THE INTER-MINISTERIAL TASK TEAM
435	(IMTT)
436	The Executive Secretary presented a memo to the NSWG meeting, seeking
437	ratification for the reconstitution and approval for the expansion of the role of the
438	Inter-Ministerial Task Team (IMTT) on Remediation as a platform for Government
439	Engagements. Established in 2004 to address issues from NEITI's first Industry
440	Report (1999-2004), the IMTT's effectiveness declined due to inadequate
441	representation and was non-functional for seven years. The IMTT was reconstituted
442	on the 25th of May to comply with the 2023 EITI Standards and the NEITI Act 2007.
443	The role of the IMTT was expanded to enhance government engagement and address
444	remediation issues from NEITI industry audits. The reconstituted IMTT, comprising
445	senior representatives from various MDAs, aims to study NEITI reports, assign

446	remedial actions to responsible agencies, and track implementation progress. This
447	will improve audit cost efficiency, reduce remedial issue backlogs, increase financial
448	recoveries, and align Nigeria's extractive sector with global best practices.
449	6.6.1 COMMENTS AND RATIFICATION OF THE RECONSTITUTION OF
450	THE IMTT
451	After deliberations, the NSWG Board unanimously agreed that the IMTT would
452	play a key role in addressing remediation gaps and proceeded to ratify the
453	reconstitution of the IMTT and its new structure including its expansion to serve as
454	the platform for government engagements, subject to observations by Board
455	members. Barr. M Lawan, North-west zonal Representative moved a motion to
456	adopt the approval and Dr Leo Akpan, South-South zonal Representative seconded
457	the motion.
458	BE IT RESOLVED that the Reconstitution of the IMTT is hereby approved.
459	6.7 STAFF PROMOTION PROCESS
460	The Executive Secretary presented a memo to the NSWG meeting seeking
461	consideration and approval for the commencement of the staff promotion process in
462	line with the provisions of the NEITI HR Manual and Public Service Rules, which
463	outline criteria for vacancies and service requirements for advancement. He added
464	that the requests also aim to maintain staff morale, productivity, commitment, and
465	labour harmony within the agency. He sought the approval of the NSWG to
466	commence the promotion process for eligible staff working directly with NSWG
467	Committee on Human Resources & Ethics in accordance with statutory guidelines.
468	6.7.1 COMMENTS AND APPROVAL ON STAFF PROMOTIONS
469	After deliberations, the NSWG Board approved the commencement of the staff
470	promotion process and committed the matter to the NSWG Committee on HR and
471	Ethics to liaise closely with the Secretary to ensure the staff promotion process
472	commences. Chief I. I. Ikwuegbu, South-East representative moved motion for the
473	approval and Dr Leo Akpan, South South representative seconded the motion.
474	BE IT RESOLVED that the commencement of the Staff Promotion Process is
475	hereby approved.

476	7.0 AOB
477	7.1 Board Allowances (Logistics Arrangements)
478	More elaborate discussions ensued to address logistics issues and clarify
479	entitlements of Board members and agree on what is tenable vis a vis their
480	statutory allowances. The government circular on allowances to Government
481	Boards was presented to NSWG Members.
482	7.2 Board Meetings (Formal Documents)
483	The Board requested for circulation of Board documents within a reasonable
484	time frame for a more comprehensive review of the documents and effective
485	deliberation during the meetings.
486	7.3 Visit of the Belgian Ambassador
487	The Chair sought clarification on the intent of the visit of the Belgian
488	Ambassador to Nigeria and its benefit to NEITI. The Executive Secretary
489	explained that the visit was as a development partner who has been
490	supportive of NEITI and willing to encourage other development partners in
491	providing technical support to EITI implementation in Nigeria as a
492	supporting country itself. The Executive Secretary also notified the Board
493	that the Ambassador requested for observer status on the NSWG Board
494	Meetings in line with EITI Openness policy and EITI Observer Policy. After
495	consideration of the request, the NSWG granted the request. It was further
496	agreed that a letter will be extended to the Ambassador in that regard.
497	7.4 EITI Regional Meeting
498	The Executive Secretary notified the Board of the upcoming EITI Regional
499	meeting of English and Portuguese speaking EITI Implementing Countries
500	holding in Zambia. He added that two slots had been provided for the Board.
501	It was agreed that the North-central zonal representative and Civil Society
502	Representative would attend the meeting alongside the Executive Secretary.
503	8.0 CLOSING
504	The Chair thanked all members for their contributions to the meeting.

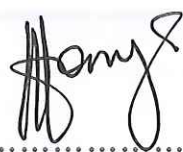
465	Dr Erisa Danladi Sarki, representative of the civil society moved the motion
466	to adjourn the meeting and Mr. Olasupo, South-west zonal representative
467	seconded the motion.
468	Meeting ended at 5:48pm.

SIGNED:



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Orji Ogbonnaya Orji Ph.D
Executive Secretary



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Jane O. Onwumere
Director Legal Services