

NEITI 2014 WORKPLAN

Strategic Goals	Departmental Objectives	Act Nrb	Activities	Outputs expected	Unit cost (Naira)	Quantity of output	Total cost of outputs (Naira)	Timeline	FGN	MDTF	Shortfall	Person responsible	KPIs	Expected Outcome	
	Transfer of Industry Audits into CD and review of the Audits	1.10	Transfer of Audit reports into a CD(FASD Audit 2007-2010 and Solid Mineral - 2011)	Reports	200.00	1000	200,000.00	Feb. 2014	200,000		-	Tech Dept	Distributed at all major functions of NEITI	Stakeholders / public well informed	
		1.11	Internal review of the 2007-2010 FASD Audit	Reports		1		Jan.2014				-	Tech Dept	Stakeholders session with facilitators	Report
		1.12	Review of the 2007-2010 FASD Audit with stakeholders	Information	3,500,000.00	1	3,500,000.00	Feb. 2014			3,500,000		Tech Dept	Internal Review by NEITI Staff	Report
		1.13	Internal review of the 2011 Solid Minerals Audit	Reports		1		Jan.2014				-	Tech Dept	Stakeholders session with facilitators	Better understanding/ Report
		1.14	Review of the 2011 Solid Minerals Audit with stakeholders	Information	2,500,000.00	1	2,500,000.00	Feb. 2014			2,500,000			Consultant review with Stakeholders	Deeper undersatndng by stakeholders / Report
				<b>Sub-Total</b>				<b>6,200,000.00</b>		<b>200,000.00</b>	<b>-</b>	<b>6,000,000</b>			
	Review and Segregation of Industry Audits	1.15	Third party review of 2007-2010 FASD Audit	Reports			1	-	April,2014			-	Tech Dept	Internal Review by NEITI Staff	Report
		1.16	Third party review of 2011 Solid Minerals Audit woth Consultant	Reports			1	-	April,2014			-	Tech Dept	Internal Review by NEITI Staff	Report
		1.17	Segregation of remedial issues of FASD Audit-(2007-2010)	Reports			1	-	Feb. 2014			-	Tech Dept	Segregated remedial issues to stakeholders	Remediation Document
		1.18	Segregation of remedial issues of the Solid Minerals Audit-2011	Reports			1	-	Feb. 2014			-	Tech Dept	Consultant review with Stakeholders	Remediation Document
				<b>Sub-Total</b>				<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>			
	Industry Audits	1.19	Audit of the Oil & Gas sector 2012 (Data Gathering and Reconciliation)	Reports	80,000,000.00		1	80,000,000.00	Jan. - Dec.2014	32,672,373		47,327,627	Tech Dept	Analysis of the 2012 audit report	Report
		1.20	Audit of the Solid Minerals sector 2012 (Data Gathering and Reconciliation)	Reports	60,000,000.00		1	60,000,000.00	Jan.- Dec.2014	22,451,577		37,548,423	Tech Dept	Analysis of the 2012/13 audit report	Report
		1.21	Audit of the Solid Minerals sector 2013 (Data Gathering and Reconciliation)	Reports	60,000,000.00		1	60,000,000.00	Jan.- Dec.2014	22,451,577		37,548,423	Tech Dept	Analysis of the 2012/13 audit report	Report
				<b>Sub-Total</b>				<b>200,000,000.00</b>		<b>77,575,526.92</b>	<b>-</b>	<b>122,424,473</b>			
	Industry Audits	1.22	Audit of the FASD 2011/12 (Data Gathering and Reconciliation)	Reports	100,000,000.00		1	100,000,000.00	Jan.- Dec.2014	45,252,820		54,747,180	Tech Dept	Award of contract	Report
		1.23	Meeting with the appointed auditors- Oil&Ga	Information			1		Mar/2014			-	Tech Dept	Meeting	Reports/practical experience
		1.24	Meeting with the appointed auditors- FASD	Information			1		Mar/2014			-	Tech Dept	Meeting	Report
		1.25	Meeting with the appointed auditors- Solid M	Information			1		Mar/2014			-	Tech Dept	Meeting	Report
		1.26	Template workshop for Oil & gas audit	Information	4,000,000.00		1	4,000,000.00	April,2014	4,000,000		-	Tech/Comm Dept	Workshop Report	Approved Template
			<b>Sub-Total</b>				<b>104,000,000.00</b>		<b>49,252,819.93</b>	<b>-</b>	<b>54,747,180</b>				
	1.27	Template workshop for the FASD audit	Information	3,000,000.00		1	3,000,000.00	April,2014	3,000,000		-	Tech Dept	Workshop	Approved Template	
	1.28	Template workshop for Solid Minerals audit	Information	3,000,000.00		1	3,000,000.00	April,2014	3,000,000		-	Tech Dept	Workshop	Approved Template	
	1.29	Audit monitoring/field trip - Oil & Gas	Periodic status report	1,500,000.00		4	6,000,000.00	May-Oct 2014	6,000,000		-	Tech Dept	NEITI staff trips with the Auditors & Field Report	Field Report	

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GOAL 1 - Achieve Operational Excellence in Regulation and Enforcement across the Extractive Industries: To develop an effective comprehensive framework for the delivery of effective Audit, continuous Monitoring and Evaluation, stronger regulation, enforcement and compliance management	Industry Audits	1.30	Audit monitoring/field trip - FASD	Periodic status report	1,200,000.00	4	4,800,000.00	May-Oct 2014	4,800,000		-	Tech Dept	NEITI staff trips with the Auditors & Field Report	Field Report	
		1.31	Audit monitoring/field trip - Solid minerals	Periodic status report	1,000,000.00	4	4,000,000.00	May-Oct 2014	4,000,000		-	Tech Dept	NEITI staff trips with the Auditors & Field Report	Field Report	
		<b>Sub-Total</b>							<b>20,800,000.00</b>		<b>20,800,000.00</b>	<b>-</b>	<b>-</b>		
	<b>Sub-Total for Industry Audits</b>							<b>331,000,000.00</b>	<b>-</b>	<b>147,828,346.85</b>	<b>-</b>	<b>183,171,653.15</b>			
	Automation of the Audit process	1.32	Audit process automation	Regular reporting		12,055,360.00	1	12,055,360.00	May-14		12,055,360.00	-	Tech Dept	Award of contract	Approved concept notes of automation Manual
		1.33	Development of operational manual of the automation process	Regular reporting		19,992,320.00	1	19,992,320.00	Jun/2014		19,992,320	-	Tech Dept	Meeting/workshop	Draft Automation Manual
		1.34	Design system specifications for automating the operational manual of the audit process	Regular reporting		48,700,000.00	1	48,700,000.00	Aug/2014		48,700,000	-	Tech Dept	Operation Manual	Automation Manual
		<b>Sub-Total</b>							<b>80,747,680.00</b>	<b>125,403.00</b>	<b>0.00</b>	<b>80,747,680.00</b>	<b>0.00</b>		
	To ensure Legal compliance of NEITI Mandate	1.35	Implementation of the Remediation Plan	Remediation Plan		19,640,480.00	1	19,640,480.00	Aug/2014		19,640,480	-	Tech Dept	Implementation Plan	Implementation Plan
		1.36	Legal Retainership	Compliance with relevant laws/drafting requirements		500,000	4	2,000,000	Jan -Dec 14	1,500,000		500,000	Legal Dept	Completion and execution of the Audit Contract Agreements and other legal related matters	Completion and execution of the Audit Contract Agreements and other legal related matters
		1.37	Roundtable meeting on Compliance/cooperation with Lawyers in covered entities during Audit drives	Ensured Legal compliance with Audit Drives	0		1	0	Feb-14			-	Legal Dept	Better understanding of the compulsion of the Audits	Compliance to EITI Rules
		1.38	Development of a comprehensive framework for the Implementation and enforcement compliance with NEITI related laws and EITI rules.	Ensured compliance with EITI requirements and other relevant laws.	3,000,000		1	3,000,000	Jan - Dec	3,000,000			Legal Dept	Quarterly compliance reports within NEITI and other regulatory agencies	Compliance to EITI rules / relevant NEITI related Laws and in house NEITI policies
		1.39	Development of a comprehensive framework for enforcement of sanctions of the NEITI Act.		5,000,000.00		1	5,000,000	Jan - Dec			5,000,000	Legal Dept		
		1.40	Subscription for Electronic books	Purchase of Legal Materials	3,000,000.00		1	3,000,000	Mar-14	1,000,000		2,000,000	Legal Dept	Better understanding of existing and new laws related to NEITI	Faster application of knowledge
		1.41	Collaboration with various anti corruption agencies in the area of enforcement through capacity building	Capacity building on legal Enforcement, Corporate Governance, Compliance	3,000,000		1	3,000,000	Jun-14			3,000,000	Legal Dept	Reports of findings	measured contribution of the MOU strategic actions
		1.42	Review of NEITI Act	Ensure a well seasoned Act which shall ensure utilization of the provisions of the Act.	3,000,000		1	3,000,000	4th Quarter			3,000,000	Legal Dept	Revised NEITI Act	Get amendment bill submitted and to the National assembly.
	<b>Sub-Total</b>							<b>38,640,480.00</b>	<b>167,013.00</b>	<b>5,500,000.00</b>	<b>19,640,480.00</b>	<b>13,500,000.00</b>			
	<b>Goal 1 Total</b>							<b>450,388,160</b>	<b>292,416</b>	<b>153,328,347</b>	<b>100,388,160</b>	<b>196,671,653</b>			

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	To Publicise and disseminate NEITI Audits at community, regional, national and international levels; Inform the widest possible public about NEITI	2.01	Printing of the Comprehensive Industry Audit reports for the FASD, O & G and Solid Minerals	Comprehensive Audit reports printed	3,000,000.00	3.00	9,000,000	January-Nov. 2013	6,300,000	-	2700000	Comm s Dept	Availability of printed audit reports to NEITI specific target	Effective use of Audit Reports for Advocacy and planning
2.02		Simplification, simulation, printing and circulation of NEITI industry Audit Reports	Simplified version of NEITI Audit Reports printed and circulated	2,500,000.00	2.00	5,000,000	January-Nov. 2013	5,000,000	-	#VALUE!	Comm s Dept	Simplified version of the audit reports made available to the Nigerian public	Effective use of Audit Reports for Advocacy and planning	
2.03		Presentation of NEITI Audit reports	No of and diversity of participants present. Attendance lists, photographs, videos, etc	7,500,000.00	3.00	22,500,000	January-Nov. 2013	10,000,000	-	#VALUE!	Comm s Dept	NEITI Industry Audits Reports publicly presented at organised forum to key Stakeholders	Effective use of Audit Reports for Advocacy and planning	
							36,500,000	0	21,300,000	0	15200000			
		2.04	Publication of Open Audit Magazine and reprint of existing publications	At least two editions of the Open Audit magazine published and existing publications that have been exhausted reprinted.	3,400,000.00	2.00	6,800,000	January-Nov. 2013	6,800,000	-	0	Comm s Dept	Copies of the Publications widely available to stakeholders	Effective use of publications for research, enlightenment and education
		2.05	Media Roundtable	Roundtable held on specific issues in the NEITI Process	1,500,000.00	4.00	9,000,000	January-Nov. 2013	4,472,341	-	4527659	Comm s Dept	Number of Roundtables held during the year	Closer Media/NEITI Relations
		2.06	Special Publications on Remedial issues	Remedial issues compiled and published in a booklet	2,500,000.00	1.00	2,500,000	January-Nov. 2013	2,500,000	-	0	Comm s Dept	A booklet on NEITI Audit Reports Remedial issues published	Enhanced public awareness on Remedial issues in NEITI Audit Reports

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ework for effective stakeholder relationship management, collaboration and cooperation.	To provide information and enlightenment to stakeholders and the general public on NEITI and issues in the extractive sector	2.07	Radio Advert commercials	Radio jingles produced and broadcast on select medium	2,500,000.00	4.00	10,000,000	Jan-Dec. 2013	4,450,000	-	5550000	Comm s Dept	No. of slots of jingles placed and the Radio stations covered	Enhanced public awareness, education and enlightenment of NEITI issues via Radio
		2.08	Newspapers, periodicals, magazines and books	Timely availability of newspapers, books and periodicals for knowledge and reviews	120,000.00	12.00	1,440,000	Jan-Dec. 2013	996,000	-	444000	Comm s Dept	No. of Books, Newspapers and Periodicals purchased during the period	Timely update on extractive sector and other issues available for use of staff and Board members of NEITI
		2.09	Website/Social Media Management and Development	Upgraded website and reinvigorated social media relations	-	-	0	Jan-Dec. 2013	-	-	0	Comm s Dept	No of visits to NEITI website and followers of the site.	Enhanced public awareness, education and enlightenment of NEITI issues via the website
		2.10	Content Management of Public information centres	Information officers deployed to the two zonal offices established in the North and South	2,500,000.00	2.00	5,000,000	Jan-Dec. 2013	5,000,000	-	0	Comm s Dept	Two functional information offices operational by the end of the year 2014	Access to information and feedback by stakeholders at the grassroots
									34,740,000	0	24,218,341	0	10,521,659	0
		2.11	Engagements with Legislature at the National, State and Local government levels	Reports of the meeting, attendance list, photographs, communicate etc	8,000,000.00	2.00	16,000,000	-	-	-	16000000	Comm s Dept	No of Legislative events held	An enlightened legislature with capacity to debate issues in NEITI Audit Reports on the floor of the Assembly

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GOAL 2 - Attain Optimum Stakeholder Development in E.I. Transparency and Accountability To develop a Robust Multi-Stakeholder Communication and Mobilization Strategy/Fram		2.11	Engagements on remediation with CSOs,public sector and companies	Exposure of CSOs,comp anies and the public sector to specific remedial issues in the audit reports	2,500,000.00	2.00	5,000,000	-	5,000,000	-	0	Comm s Dept	Number of engagemen ts held on Remediation	Remedial issues in the reports are fully addressed	
		2.12	2nd NEITI National Conference	No, quality and diversity of participants at the conference	40,000,000.00	1.00	40,000,000	Oct. 2014	-	-	40000000	Comm s Dept	Conferenc e held	Wider public awareness and greater buy-in into the NEITI process .	
		2.13	Organise schools outreach (Tertiary and Secondary schools)	Launch debate for schools on extractive revenue issues	7,000,000.00	2.00	14,000,000	Apr - Oct. 2014	-	-	14000000	Comm s Dept	Number of participant s, depth of knowledge expressed	Increased knowledge among the students about NEITI, its mandate, objective, methods, processes and activities.	
		2.14	Town hall meeting	Town hall meeting in geo-political zones of the country,repo rt and attendance list	6,000,000.00	6.00	36,000,000	Apr - Oct. 2014	-	-	36000000	Comm s Dept	Meetings and visits to Traditional leaders,opin ion leaders,Faith Based Organisations in Nigeria	Buy-in by the traditional institutions,opin ion/community ,Faith Based Organisations of NEITI Initiative at the grassroots level	
							111,000,000	0	5,000,000	0	106,000,000	0			
	Corporate relationship development and management		2.15	Public Perception survey and documentation	Conduct research on how stakeholder s and general public perceive	15000000.00	1	15,000,000	Jun-14	-	-	15,000,000.00	Comm s Dept	Survey conducted	Empirical baseline information available on NEITI activities
			2.15	Exposure to NEITI Communications strategy and the FOI Act.	Communica tions staff are exposed to the revised Communica tions strategy and the FOI Act	5000000.00	1	5,000,000	May-14	-	-	5,000,000.00	Comm s Dept	A retreat is held for communic ations staff	A knowledgeable communication s team with ability to deepen their focus on emerging challenges
				Sub-Total				20,000,000	83,551	0	0	20,000,000	0		
				Total Goal 2				202,240,000	83,551	50,518,341	-	151,721,659			

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<b>GOAL 3 - NEITI Capacity Building:</b> To develop Organizational and Funding Capacity to achieve the NEITI Mandate, Vision and Strategy.	Organise travels for staff and MSG	3.01	Secretariat and MSG Travels	Tickets, Visas	3,857,020	12	46,284,236		31,379,655	14,904,575	6.04	F& A Dept	No of travels	Efficient Logistics
	Maintain a Conducive working Secretariat through effective administrative and Financial systems management	3.02	Secretariat Administrative Expenses	Reports, working Facilities and systems	7,970,575	12	95,646,895		81,711,907	3,200,000	10,734,988.29	F& A Dept	No of systems	Efficient Secretariat
	Efficient Management of Human Resources through increases	3.03	Assets Acquisition	No of assets	5,520,000	12	66,240,000	5,520,000	66,240,000		-	F& A Dept	No of Assets	Working Assets
	To provide adequate corporate governance of NEITI	3.04	Secretariat and MSG Capacity Building	Training Plan & Schedule	10,064,734	12	120,776,811		60,016,820	25,760,000	34,999,991.20	F& A Dept	Certificate and training report	Enhanced capacity of Staff to deliver on NEITI Mandate.
		3.05	MSG Expenses	Compliance with the NEITI Act	44,756,000	4	179,024,000	Quarterly	39,476,000		139,548,000	Legal Dept	Timely arrangement of the meetings/Minutes	Completions of meetings
	<b>Total Goal 3</b>							507,971,942.53		278,824,382.00	43,864,575.00	185,282,985.53		
Support to anti-corruption strategy	Attain Optimum Stakeholder Participation in E.I. Transparency and Accountability through effective stakeholder relationship management, collaboration and cooperation. STRATEGIC INITIATIVES: [a] Conduct a Comprehensive Stakeholder Analysis. [b] Facilitate Effective Support of Stakeholders in the Implementation of NEITI Mandate	4.10	Research Studies of Anti-corruption & Governance Survey: i) Procurement of consultant ii) Methodology Meeting. iii) Mid-Term Review. iv) Validation Meeting. v) Printing of Scoping report. vi) Launch & Dissemination of Scoping Report	Continuous population of the anti-corruption data base.	25,000,000.00	1.00	25,000,000.00	Q1	4,000,000.00		21,000,000	D.TUGA R	Reports printed and published.	
		4.11	Intensive consultations at the States and local government levels on the National Strategy to Combat Corruption.	Inputs from stakeholders	10,000,000.00	1.00	10,000,000.00	Q2			10,000,000	D.TUGA R		
	(3) Build NEITI's Capacity to achieve its Mandate, Vision and Strategy. STRATEGIC INITIATIVES: [a] Strengthen multi-sector cooperation and collaboration in enforcement. [b] Expand Audit Portfolio e.g. Resources Audit, Value for Money, Fiscal Application Audit, Conduct Scoping Studies	4.12	Implementation of the Corruption Risk Assessment project: i) Inception Meeting ii) Field work iii) Debriefing Meeting iv) Validation of findings.	Vulnerable areas of corruption are identified and necessary steps taken to address findings.	20,000,000.00	1.00	20,000,000.00	Q2	2,000,000.00		18,000,000	D.TUGA R	Relevant MDAs and States are assessed and report available.	
		4.13	Monitor and evaluate compliance of mandates by anti-corruption agencies. Training and capacity building.	Reports available for application.	6,000,000.00	1.00	6,000,000.00	Q3			6,000,000	D.TUGA R	Reports of findings.	
		4.14	Joint celebration of the International AC DAY at federal and state level.	Enhanced cooperation and collaboration amongst IATT members.	2,000,000.00	1.00	2,000,000.00	Q4	1,000,000.00		1,000,000	D.TUGA R	Attendance and reports of activities.	
		4.15	Publication & Launch of phase III Scoping Survey Report	Sharing of best practices and lessons learnt.	10,000,000.00	1.00	10,000,000.00	Q1			10,000,000	D.TUGA R	Report printed, launched and distributed	

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		4.16	Scoping and gap analysis of the ethics environment: i) Procurement of consultant ii) Methodology Meeting. iii) Mid-Term Review. iv) Validation of findings. v) Printing report. vi) Launch & Disemination of Report.	Population of the TUGAR governance database.	20,000,000.00	1.00	20,000,000.00	Q1	3,000,000.00		20,000,000			
<b>Grand Total TUGAR</b>					<b>93,000,000</b>		<b>93,000,000</b>	-	<b>10,000,000</b>		<b>83,000,000</b>			
<b>Grand Total Workplan</b>							<b>1,253,600,103</b>		<b>492,671,070</b>	<b>144,252,735</b>	<b>616,676,298</b>	-		